

Objective: Configuring NetMeeting for remote sharing and support.

Step 1: Click on Start on your task bar. Click twice on My Computer. Then Click twice on Local Disk (C:) ([Fig. A](#)).



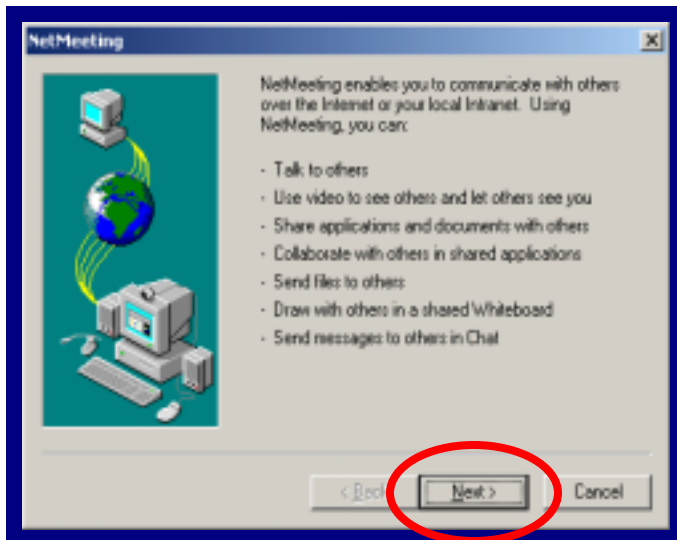
[Fig. A](#)

Step 2: Click twice on Program Files, then click twice on NetMeeting. Click twice on the World icon. The file name is Conf. ([Fig. B](#))

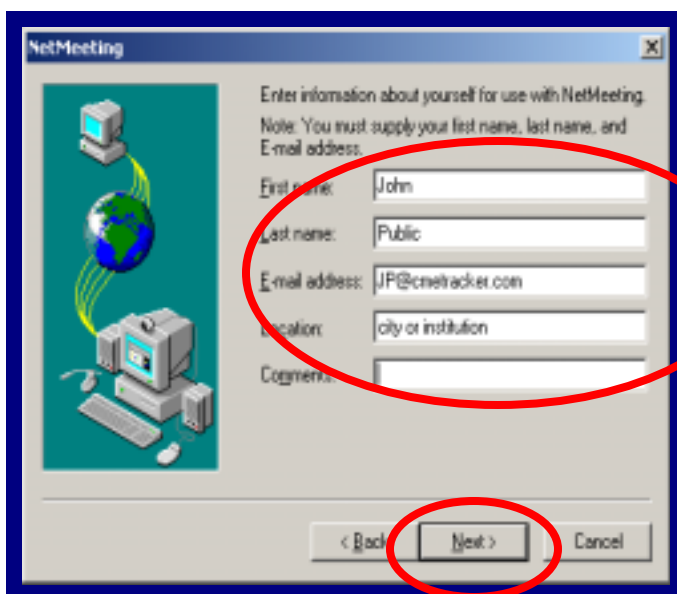


[Fig. B](#)

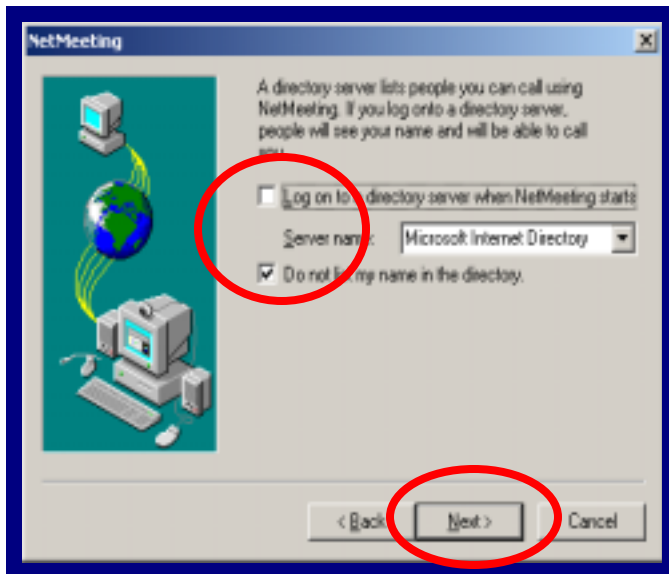
Step 3: You will now answer a series of questions as shown below.



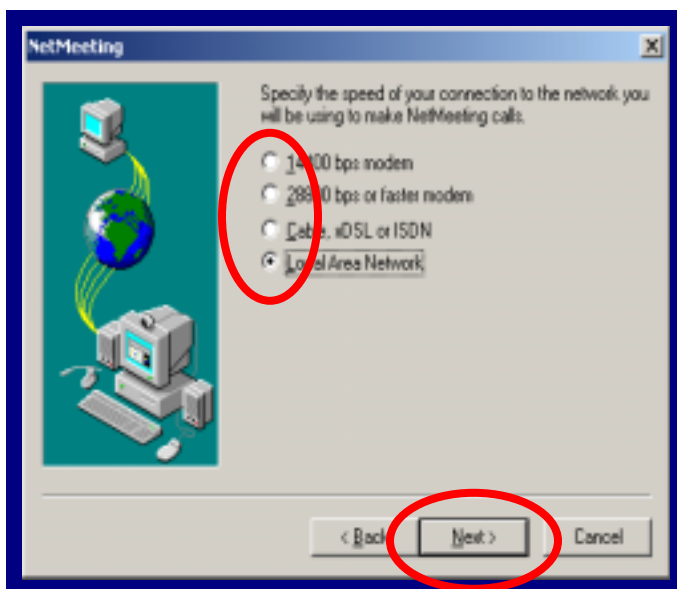
(A) Click on Next.



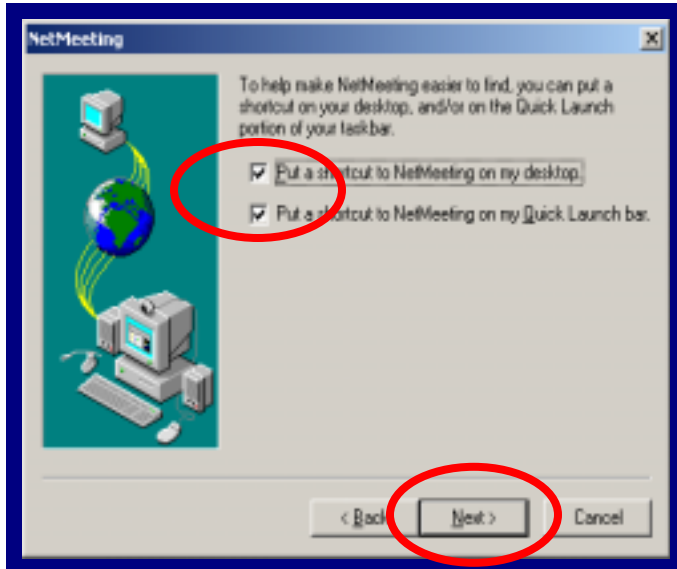
(B) Enter your information in the fields. Click on Next.



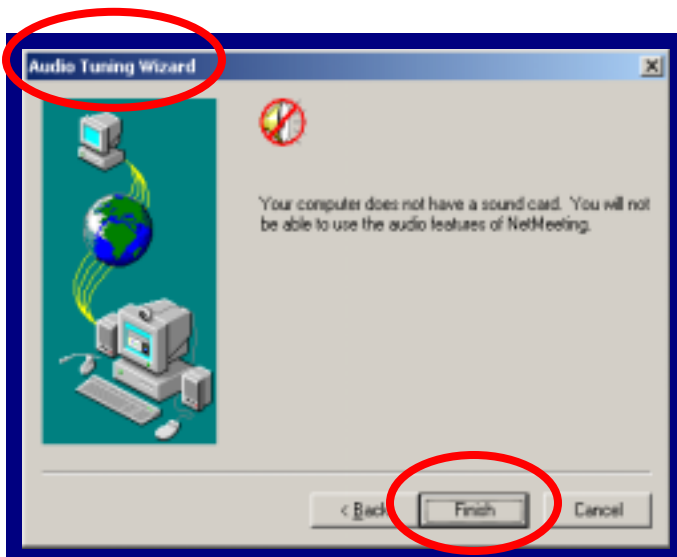
(C) Unclick the first box (Log on to...). Click on the second box (Do not list...) as shown. Click on Next.



(D) Click on the appropriate connection for your institution. If you do not know the correct selection, choose Local Area Network.



(E) Click to Check both boxes. Click on Next.



(F) Do not be concerned with the Audio Tuning Wizard. Click on Finish to complete the configuration process.

Your NetMeeting screen should be displayed.



(G) Now your NetMeeting has been configured for remote support.
In order to share your desktop with a CME Tracker Support team member,
See : "NetMeeting-Share your desktop" Tutorial.